

**Application for Building Permit**  
**City of Roseveit Park**  
**900 Oak Ridge Rd.**  
**Muskegon, MI. 49441**  
**231 755-3721**

120

**DATE:** \_\_\_\_\_  
**PERMIT NO.:** \_\_\_\_\_  
**VALUE:** \$ \_\_\_\_\_  
**FEE:** \$ \_\_\_\_\_

Completion: Mandatory to obtain permit  
 Penalty: Permit will not be issued

**Note: Separate Applications Must Be Completed for Plumbing, Mechanical, and Electrical Work Permits**

<b>I. PROJECT INFORMATION</b>									
PROJECT NAME		ADDRESS							
CITY	VILLAGE	TOWNSHIP	COUNTY	ZIP CODE					
BETWEEN _____ AND _____									
<b>II. IDENTIFICATION</b>									
<b>A. OWNER OR LESSEE</b>									
NAME		ADDRESS							
CITY	STATE	ZIP CODE	ZIP CODE	TELEPHONE NUMBER					
<b>B. ARCHITECT OR ENGINEER</b>									
NAME		ADDRESS							
CITY	STATE	ZIP CODE	ZIP CODE	TELEPHONE NUMBER					
LICENSE NUMBER		EXPIRATION DATE							
<b>C. CONTRACTOR</b>									
NAME		ADDRESS							
CITY	STATE	ZIP CODE	ZIP CODE	TELEPHONE NUMBER					
BUILDERS LICENSE NUMBER		EXPIRATION DATE							
FEDERAL EMPLOYER ID NUMBER OR REASON FOR EXEMPTION									
WORKERS COMP INSURANCE CARRIER OR REASON FOR EXEMPTION									
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION									
<b>III. TYPE OF IMPROVEMENT AND PLAN REVIEW</b>									
<b>A. TYPE OF IMPROVEMENT</b>									
1	NEW BUILDING	3	ALTERATION	5	DEMOLITION	7	FOUNDATION ONLY	9.	RELOCATION SPECIAL INSPECT
2	ADDITION	4	REPAIR	6	MOBILE HOME SET-UP	8	PREMANUFACTURE	10.	ION
<b>B. PLAN REVIEW REQUIRED</b>									
Plans must be submitted with an Application for Plan Examination and the appropriate fee before a permit can be issued, except as listed below. Plans are not required for alterations and repair work determined by the building official to be of a minor nature. Plans and specifications are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.									
Plan Review Submission No. _____									

<b>IV. PROPOSED USE OF BUILDING</b>									
<b>A. RESIDENTIAL</b>									
1	ONE FAMILY	3	HOTEL, MOTEL NO. OF UNITS _____	5	DETACHED GARAGE				
2	TWO OR MORE FAMILY NO. OF UNITS _____	4	ATTACHED GARAGE	6	OTHER _____				
<b>B. NON-RESIDENTIAL</b>									
7	AMUSEMENT	11.	SERVICE STATION	15.	SCHOOL, LIBRARY, EDUCATIONAL				
8	CHURCH, RELIGION	12.	HOSPITAL, INSTITUTIONAL	16.	STORE, MERCANTILE				
9	INDUSTRIAL	13.	OFFICE, BANK, PROFESSIONAL	17.	TANKS, TOWERS				
10.	PARKING GARAGE	14.	PUBLIC UTILITY	18.	OTHER _____				
NONRESIDENTIAL-DESCRIBE IN DETAIL PROPOSED USE OF BUILDING; E.G. FOOD PROCESSING PLANT, MACHINE SHOP, LAUNDRY BUILDING AT HOSPITAL, ELEMENTARY SCHOOL, SECONDARY SCHOOL, COLLEGE, PAROCHIAL SCHOOL, PARKING GARAGE FOR DEPARTMENT STORE, RENTAL OFFICE BUILDING, OFFICE BUILDING AT INDUSTRIAL PLANT. IF USE OF EXISTING BUILDING IS BEING CHANGED, ENTER PROPOSED USE.									
<b>V. SELECTED CHARACTERISTICS OF BUILDING</b>									
<b>A. PRINCIPAL TYPE OF FRAME</b>									
1	MASONRY, WALL BEARING	2	WOOD FRAME	3	STRUCTURAL STEEL	4	REINFORCED CONCRETE	5	OTHER
<b>B. PRINCIPAL TYPE OF HEATING FUEL</b>									
6	GAS	7	OIL	8	ELECTRICITY	9	COAL	10.	OTHER
<b>C. TYPE OF SEWAGE DISPOSAL</b>									
11.	PUBLIC OR PRIVATE COMPANY	12.	SEPTIC SYSTEM						
<b>D. TYPE OF WATER SUPPLY</b>									
13.	PUBLIC OR PRIVATE COMPANY	14.	PRIVATE WELL OR CISTERN						
<b>E. TYPE OF MECHANICAL</b>									
15.	WILL THERE BE AIR CONDITIONING?	YES	NO	16.	WILL THERE BE FIRE SUPPRESSION?	YES	NO		
<b>F. DIMENSIONS/DATA</b>									
17.	NUMBER OF STORIES	21. FLOOR AREA:		EXISTING	ALTERATIONS	NEW			
18.	USE GROUP	BASEMENT							
19.	CONST. TYPE	1ST & 2ND FLOOR							
20.	NO. OF OCCUPANTS	3RD - 10TH FLOOR							
		11TH - ABOVE							
		TOTAL AREA							
<b>G. NUMBER OF OFF STREET PARKING SPACES</b>									
22.	ENCLOSED _____	23.	OUTDOORS _____						

**VI. APPLICANT INFORMATION**

**APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION.**

NAME \_\_\_\_\_ TELEPHONE NO. \_\_\_\_\_  
 ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_  
 FEDERAL I.D. NUMBER/SOCIAL SECURITY NUMBER \_\_\_\_\_

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

**SIGNATURE OF APPLICANT**

BUILDING PERMIT FEE ENCLOSED \$ \_\_\_\_\_ OR STATE ACCOUNT NUMBER \_\_\_\_\_

**VII. LOCAL GOVERNMENTAL AGENCY TO COMPLETE THIS SECTION**

**ENVIRONMENTAL CONTROL APPROVALS**

	REQUIRED	APPROVED	DATE	NUMBER
A - ZONING	<input type="checkbox"/> YES <input type="checkbox"/> NO			
B - FIRE DISTRICT	<input type="checkbox"/> YES <input type="checkbox"/> NO			
C - POLLUTION CONTROL	<input type="checkbox"/> YES <input type="checkbox"/> NO			
D - NOISE CONTROL	<input type="checkbox"/> YES <input type="checkbox"/> NO			
E - SOIL EROSION	<input type="checkbox"/> YES <input type="checkbox"/> NO			
F - FLOOD ZONE	<input type="checkbox"/> YES <input type="checkbox"/> NO			
G - WATER SUPPLY	<input type="checkbox"/> YES <input type="checkbox"/> NO			
H - SEPTIC SYSTEM	<input type="checkbox"/> YES <input type="checkbox"/> NO			
I - VARIANCE GRANTED	<input type="checkbox"/> YES <input type="checkbox"/> NO			
J - OTHER	<input type="checkbox"/> YES <input type="checkbox"/> NO			

**VII. VALIDATION - FOR DEPARTMENT USE ONLY**

USE GROUP \_\_\_\_\_ BASE FEE \_\_\_\_\_  
 TYPE OF CONSTRUCTION \_\_\_\_\_ NUMBER OF INSPECTIONS \_\_\_\_\_  
 SQUARE FEET \_\_\_\_\_

APPROVAL SIGNATURE \_\_\_\_\_  
 TITLE \_\_\_\_\_ DATE \_\_\_\_\_

IX. SITE OR PLOT PLAN - FOR APPLICANT USE

A large grid area for drawing a site or plot plan. The grid consists of 20 columns and 30 rows of small squares, providing a space for the applicant to draw their site or plot plan.

The Department of Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability or political beliefs. If you need help with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make your needs known to this agency.

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