

**CITY OF ROOSEVELT PARK
CITY COUNCIL WORK SESSION
MEETING MINUTES**

July 20, 2009

A Work Session of City Council was held on July 20, 2009 at 6:15 p.m. in the City Council Chambers located at 900 Oak Ridge Rd.

PRESENT: Mayor Jeff Lenartowicz, Mayor Pro Tem Rod Buikema, Council Members Laura Fitzpatrick, Eric Grimm, Al Lowe, David Martin and Judy Van Westen

ABSENT: None

STAFF: City Manager Dave Boehm, Police Chief Bill Regan, Building and Zoning Administrator Tim Villanueva and Treasurer/Clerk Tammera Harmsen

POLICE DEPARTMENT PART TIME POLICE CLERK

Council discussed the hiring a new part-time police clerk.

Council Member Van Westen inquired as to the availability of current job descriptions for each position within the City.

Police Chief Regan stated a police clerk is needed to handle the every day volume of calls and information coming into the department. Police Chief Regan continued to explain the need for a certified LEIN person to keep the City within compliance with the State.

Police Chief Regan stated he would like to meet with the personnel committee to discuss current problems.

RESIDENTIAL SPRINKLER SYSTEMS

Fire Marshall Norm Hosko presented to Council a video explaining residential sprinklers systems being installed in new construction homes. He explained how the systems are installed and their benefits.

ADJOURNMENT

The work session was adjourned at 7:15 p.m.

Tammera K. Harmsen, Treasurer/Clerk