

**CITY OF ROOSEVELT PARK
CITY COUNCIL
MEETING MINUTES
May 4, 2009**

Mayor Lenartowicz called the meeting to order at 7:15 p.m.

2009-086 **ROLL CALL**

Present: Mayor Jeff Lenartowicz, Mayor Pro Tem Rod Buikema, Council Members Al Lowe, David Martin, Laura Fitzpatrick, Eric Grimm, and Judy VanWesten

Absent: None

Staff Present: City Manager Dave Boehm, Police Chief Bill Regan and Treasurer/Clerk Tammera Harmsen

2009-087 **INVOCATION**

Mayor Lenartowicz provided the invocation.

2009-088 **CONSENT AGENDA**

Mayor Pro Tem Buikema moved to approve the Consent Agenda. The motion was supported by Council Member Lowe and carried unanimously.

2009-089 **FIRST READING: ZONING TEXT AMENDMENT – PUBLIC FACILITIES DISTRICT**

Mayor Lenartowicz conducted the first reading of the proposed ordinance amendment to add a new zoning district for public property.

No further action was required at this time

2009-090 **APPOINTMENT: MADL BOARD OF DIRECTORS**

The City of Roosevelt Park shares a seat on the Board of Directors of the **Muskegon Area District Library**, with the City of Muskegon Heights. The term of office for the Muskegon Heights representative expires on 12/31/08.

Council Member Van Westen moved to appoint Council Member Laura Fitzpatrick to represent the City's on the MADL Board. The motion was supported by Council Member Martin and carried unanimously.

2009-091 **AUTHORIZATION: NPDES DISCHARGE PERMIT RE-AUTHORIZATION**

The MDEQ requires all municipal storm sewer systems be covered by a National Pollutant Discharge Elimination System Permit. The City has a known point of discharge at the West Branch of Ruddiman Creek and must go through this permitting system. City Council approved a resolution on April 4, 2008 for compliance with this permitting process. The MDEQ expressed a number of

“concerns” regarding our initial Permit application and after several negotiation sessions these concerns have been resolved. The City is however required to re-submit the NPDES permit and re-authorize the City Manager to sign the permit application and for Fishbeck, Thompson, Carr and Huber to submit this revised application on the City’s behalf.

Council Member Grimm moved to authorize the City Manager to sign the NPDES Permit Application for Municipal Storm Sewer System for the City of Roosevelt Park and to designate FTC&H as the representative for this process. The motion was supported by Council Member Van Westen and carried unanimously.

2009-092

RESOLUTION: VETERANS MEMORIAL PARK

2009 marks the 75th Anniversary of Veterans Memorial Park, a place of quietude within which to remember all who have served, and are currently serving in our nation’s armed forces. Planning is underway for this celebration to be held on Sunday, November 8, 2009.

Council Member Martin moved to give recognition for the 75th Anniversary of Veterans Memorial Park with a resolution of support. The motion was supported by Council Member Van Westen and carried unanimously.

2009-093

DEPARTMENT HEAD REPORTS

City Manager Boehm informed Council that State revenue sharing cuts are to be announced tomorrow.

Police Chief Regan updated Council on his progress for updating equipment in the cruisers.

Treasurer/Clerk Harmsen stated she was at training last week. She stated it was a great learning and networking tool..

2009-094

INTERVIEW – DPW SUPERINTENDENT VACANCY

Council interviewed Dale Lee for the position of DPW Superintendent. The following questions were asked:

- 1.) Please tell us about your self and your work background/experience.
Mr. Lee stated has been with Fruitport Township since 2002. He has held the positions of Utility Foreman and Interim Utility Director. He is currently on the field crew.
- 2.) Why did you choose public works as a career?
Mr. Lee stated it’s a solid field to be in and he enjoys working with people.
- 3.) Questions regarding a complaint from a resident complaining about the sidewalk in front of the home needing repair.
Mr. Lee stated he would go and speak with the customer and provide documentation the City was not responsible for the repairs. If they continue to persist he would fix the sidewalk to make the customer happy. That is a priority.

- 4.) What are your strengths and weaknesses?
He stated his strengths are his leadership qualities, he is not a follower. His weakness is giving in at times instead of fighting issues.
- 5.) Who or what in your life would you say influenced you most as far as your career?
Mr. Lee stated the Fruitport Township position was secure and he needed to make a move.
- 6.) If you were on the Roosevelt Park City Council and hiring someone for this job, what qualities would be most important to you?
He stated honesty and not using the position as a stepping stone.
- 7.) What would your current co-workers tell us about you?
Mr. Lee stated his co-workers would say he is honest, hard working, and stands by his values.
- 8.) Question regarding an elderly resident and ants in the trees.
Mr. Lee stated he would meet with the resident and either have the tree cut down or have the resident handle it herself.
- 9.) How do you handle shifting/changing priorities and working under pressure?
He stated he works well under pressure. He stated his priorities might not be your and he likes a challenge.
- 10.) What kind of supervision do you expect?
Mr. Lee stated he would not bother the manager unless it was something important.
- 11.) Describe a situation in which you had to work with a difficult person in a stressful situation. How did you handle it?
He stated he works well with people. Mr. Lee said he would stand his ground.
- 12.) What is your experience with water/sewer billing or cost allocation of labor, equipment rental, etc?
He stated he would figure the cost of insurance and workers to allocate..
- 13.) What questions do you have for us?
Mr. Lee provided Council a page of questions. The questions were reviewed.

Council Member Fitzpatrick asked if Mr. Lee would work in the trenches? He stated he would jump in if a third person was needed. He stated if he couldn't get enough help he would contract the work out.

Council Member Van Westen asked how he would handle daily supervision? Mr. Lee stated he use work orders to keep the crew busy until he knew how much they could handle.

Council Member Lowe asked who would he use in case back up was needed? Mr. Lee stated he has worked with City of Norton Shores and Muskegon but would probably contract out the work.

2009-095

ADJOURNMENT

Council Member Lowe moved to adjourn the meeting at 7:55 p.m. The motion was supported by Mayor Lenartowicz and carried unanimously.

Treasurer/Clerk Tammera Harmsen