

**CITY OF ROOSEVELT PARK
CITY COUNCIL WORK SESSION
MEETING MINUTES**

December 19, 2011

A Work Session of City Council was held on December 19, 2011 at 6:15 p.m. in the City Council Chambers located at 900 Oak Ridge Road.

PRESENT: Mayor Susan Lumley, Mayor Pro Tem Amber Cahill, Council Members Rod Buikema, Bob Grevious, Thomas Hasper, Allan Lowe and Robert Young

ABSENT: None

STAFF: City Manager Anthony Chandler and Treasurer/Clerk Tammera Harmsen

POLICE ADMINISTRATION – INTERIM COMMAND

The Public Safety Committee has held two meetings since December 5th to discuss the future direction of the Police Department. The focal point of the meetings was centered on the immediate future of our police administration. Options discussed include the possibility of appointing a current employee to serve as “Interim Chief” or any other label you would like to place on the position. The concept of hiring an individual to serve on a part-time basis until the future of the position is more clear was also mentioned. Another option could consist of reaching out to a neighboring community for assistance with administrative oversight. Staff is eager to gain some direction from Council on this matter and I hope to have an insightful discussion as to any future course of action.

Some of the options already discussed at the Public Safety Committee meetings:

(Option A) Appoint a current police employee to serve as the interim chief:

- This would require a letter of agreement as all senior employees are members of a labor union with a contract that specifies duties and wages.
- As discussed in the Public Safety Comm. Meeting – a possible compensation scenario would include paying the individual 8 hours plus 2 hours for an 8 hour shift as interim chief. If so, this option would produce a pay rate of \$33.78 an hour plus benefits for an 8 hour shift. The former chief was paid \$27.89 per hour plus benefits for an 8 hour shift.
- This option would reduce the available police staff by one full-time officer that currently works a shift on a full-time basis. The result may be an increase in overtime as officers are shuffled to cover open shifts per the contract.
- The actual responsibilities would need to be established such as final authorization on scheduling, expenditures/purchases and legal correspondence (City Attorney).

(Option B) Recruit an individual to serve on a part-time basis as interim chief:

- As discussed in the Public Safety Comm. Meeting – a possible pay range would be \$30-\$35 per hour with no benefits.
- This option would not require a letter of agreement or any other alteration to the current labor union contract.

(Option C) Request assistance from a neighboring jurisdiction for administrative oversight:

- This option was most recently used in 2008 with the City of Norton Shores.
- The cost of the agreement for six months of service was \$11,600 back in 2008.

Council reviewed the options.

APPOINTMENT: ATTORNEY

Council discussed having representatives for other law firms come in and give a brief presentation regarding the legal services they could provide to the City.

ADJOURNMENT

The work session was adjourned at 7:11 p.m.

Treasurer/Clerk Tammera Harmsen