

**CITY OF ROOSEVELT PARK
CITY COUNCIL
MEETING MINUTES**

June 20, 2011

Mayor Buikema called the meeting to order at 7:15 p.m.

2011-125 **ROLL CALL**

Present: Mayor Rod Buikema, Council Members Laura Fitzpatrick, Bob Grevious, Eric Grimm, Thomas Hasper and Robert Young.

Absent: Susan Lumley

Staff Present: Interim City Manager Anthony Chandler, Police Chief Bill Regan, and Treasurer/Clerk Tammera Harmsen

2011-126 **INVOCATION**

Mayor Buikema provided the invocation.

2011-127 **PUBLIC COMMENT**

Mr. Bob Heaton – 902 Woodside Rd. asked if paving of Woodside Rd was still moving forward.

2011-128 **CONSENT AGENDA**

Council Member Grimm moved to approve the Consent Agenda with the addition of item 7b. The motion was supported by Council Member Fitzpatrick and carried unanimously.

2011-129 **AUTHORIZATION – PURCHASE AGREEMENT – PLOW TRUCK**

Authorization is requested for a purchase agreement to replace the current Unit #2 1994 Ford L8000 that has been used in service by the City for 17 years. The request for bids on pricing to build a 37,000 G.V.W.R cab and chassis plow truck with snow and ice equipment was submitted in April and returned with the results listed below:

1. Cab & Chassis – Western Michigan International Trucks	\$73,234.17
2. Snow & Ice Equipment – Truck and Trailer Specialties	<u>\$60,130.00</u>
Total	\$133,364.17

The financial impact to the Equipment Fund would be \$133,364.17 due upon completion and delivery of the new truck.

Council Member Grimm moved not to authorize the purchase of a Cab & Chassis from Western Michigan International Trucks in the amount of \$73,234.17 and Snow and Ice Equipment with Front Plow from Truck and Trailer Specialties in the amount of \$60,130.00 to replace the 1994 Ford L8000 unit #2. He stated there it too much uncertainty at this time. The motion was supported by Mayor Pro-Tem Young and carried unanimously.

2011-130 **AUTHORIZATION – TO FILL THE 8:00 P.M. -4:00 A.M. POLICE SHIFT**

The Police Department is seeking authorization of one of the proposed three options to fill the 8 pm – 4 am police shift as follows:

1. Replace with a full-time officer using the COPS grant until it expires in December 2012.
2. Replace with a full-time officer using the grant and continue with the full-time officer beyond the December 2012 expiration of the grant and authorize staff to post the full –time position opening.
3. Suspend the COPS grant and replace the full-time slot with part-time officers

Council Member Grimm moved to authorize the replacement of the full-time officer to fill the 8 pm – 4 am open shift using the COPS grant until it expires in December 2012 and also hiring 2 additional part time officers. The motion was approved by Mayor Pro Tem Young and carried unanimously.

2011-131 **SECOND READING: TEXT AMENDMENT TO ZONING ORDINANCE**

The Planning Commission began to study the issue regarding wall signs in the commercial districts to accommodate the requests of local business owners. A hearing was held on May 23, 2011 and the Planning Commission at that meeting did unanimously recommend to City Council that Section 13.6 Permitted Signs - Commercial Districts be amended to allow for an additional wall sign not to exceed six (6) square feet located on a wall with an entrance facing a parking area.

According to the City Charter, each proposed ordinance amendment shall be introduced on first reading and adopted on second reading during the next regularly scheduled meeting. The effective date of an Ordinance is ten (10) days after publication.

Council Member Grimm moved to approve the proposed tex amendment to the Zoning Ordinance for Section 13.6 Permitted Signs – Commercial District. The motion was supported by Council Member Hasper and carried unanimously.

2011-132 **AUTHORIZATION – CONTRIBUTION TO THE GREATER MUSKEGON MEMORIAL DAY COMMITTEE**

For Memorial Day 2011, the grave sites for veterans in the Greater Muskegon Area were decorated with flags and flag holders provided through the Greater Muskegon Memorial Day Committee and the City of Roosevelt Park has helped share the cost of the flags in the past through an agreement with the Greater Muskegon Memorial Day Committee. The 2011 budget anticipated expenditures for public relations.

Mayor Pro Tem Young moved to authorize the contribution to the Greater Muskegon Memorial Day Committee in the amount of \$350.00 to help with the cost to provide flags to veterans on Memorial Day. The motion was supported by Council Member Grevious and carried unanimously.

2011-133

RESOLUTION – BUDGET AMENDMENTS

From time to time during each fiscal year the City staff identifies budget amendments that are necessary to ensure compliance with P.A. 621. This Act requires that municipalities shall not incur expenditures in excess of the amount appropriated. During the course of the fiscal year, several changes to the City's annual budget will typically occur. Some due to increases in revenue beyond that anticipated and others being unexpected increases in expenses. None on the proposed budget amendments involve an expenditure that will cause the 2011 Budget, as adopted, to be out of balance.

Council Member Grimm moved to adopt the resolution amending the Fiscal Year 2011 Budget. The motion was supported by Council Member Fitzpatrick and carried unanimously.

2011-134

COUNCIL COMMENTS

Mayor Buikema stated the DPW and Personnel and Finance Committees need to set meeting dates.

Mayor Pro Tem Young stated background checks have been completed on the candidates for the City Manager position.

2011-135

DEPARTMENT HEAD REPORTS

Interim City Manager Chandler thanked Council for approving the budget amendments even though they were provided on short notice. He also informed Council the bid for paving Woodside were due July 1st.

Police Chief Regan stated the Power Tour thanked Roosevelt Park for their extra security provided at Victory Inn.

2011-136

CLOSED SESSION – NEGOTIATE PENDING LITIGATION

Council Member Grimm moved to go into closed session at 7:30 p.m. to discuss negotiating pending litigation. The motion was supported by Council Member Fitzpatrick and carried.

Roll call vote: 6 ayes, 0 nays, 1 absent. (Lumley)

Council Member Grimm moved to return to regular session at 7:40 p.m. The motion was supported by Mayor Pro Tem Young and carried.

Roll Call Vote: 6 ayes, 0 nays, 1 absent (Lumley)

Council Member Grimm moved to submit recommendations made by the Public Safety Committee to the POLC regards some outstanding grievances. The motion was supported by Council Member Hasper and carried unanimously.

2011-137

ADJOURNMENT

Council Member Grimm moved to adjourn the meeting at 7:43 p.m. The motion was supported by Mayor Buikema and carried unanimously.

Treasurer/Clerk Tammera Harmsen