

**CITY OF ROOSEVELT PARK  
CITY COUNCIL  
MEETING MINUTES**

December 20, 2010

Mayor Buikema called the meeting to order at 7:15 p.m.

2010-186     **ROLL CALL**

**Present:** Mayor Rod Buikema, Mayor Pro Tem Robert Young, Council Members Bob Grevious, Eric Grimm, Thomas Hasper, Laura Fitzpatrick and Susan Lumley.

**Absent:** None

**Staff Present:** City Manager David Boehm, Assistant to the City Manager Anthony Chandler, Police Chief Bill Regan and Treasurer/Clerk Tammera Harmsen

2010-187     **INVOCATION**

Council Member Fitzpatrick provided the invocation.

2010-188     **SPECIAL ORDER OF BUSINESS**

Treasurer/Clerk Harmsen conducted a Ceremonial Swearing-In of County Commissioner Ben Cross.

Mr. Cross stated he looked forward to serving the residents of Roosevelt Park as their next County Commissioner.

2010-189     **PUBLIC COMMENT**

None

2010-190     **CONSENT AGENDA**

Council Member Grimm moved to approve the Consent Agenda with an amendment to December 6, 2010 minutes. The motion was supported by Council Member Fitzpatrick and carried unanimously.

2010-191     **ANNUAL APPOINTMENTS – BOARDS AND COMMISSIONS**

Several current appointments to City Boards and Commissions expire in December 2010. All individuals listed below have expressed an interest in continuing to serve in the capacity as stated. In addition, there is one vacancy on the Planning Commission that needs to be filled. Per City Charter, the Mayor appoints members to citizen boards and commissions, with the consent of the Council.

Appointments:

**Board of Review** – Robert Jones, Ed Groszowski, Susan Lumley (December 2012)

**Planning Commission** – Samantha Cutler (December 2013), Gerald Griesbach (December 2013)

**Zoning Board of Appeals** – James Farrell (December 2013)

**Downtown Development Authority** – Ann Wisniewski (December 2014), Darla Parrish (December 2013) James Heethuis (December 2013)

**Construction Board of Appeals** – All current members (December 2012)

Council Member Fitzpatrick moved to approve the listed appointments or re-appointments to City Boards and Commissions. The motion was supported by Council Member Grimm and carried unanimously.

2010-192

**APPOINTMENTS – MUSKEGON AREA FIRST AND WMSRDC**

**Muskegon Area First** has asked that each municipality member appoint by action of their elected body a representative and alternate to serve on their Board of Directors. Mayor Buikema has served as City representative and City Manager Boehm as alternate, for the past several years. It is recommended that City Council designate Mayor Buikema as the City representative and City Manager Boehm as the alternate on the Muskegon Area First Board of Directors.

The **West Michigan Shoreline Regional Development Commission** is the designated Metropolitan Planning Organization (MPO) for Muskegon County. The MPO process requires the appointment of an elected official from each participating member unit to a Policy Committee. It is recommended that City Council designate Mayor Buikema as the City representative on the WMSRDC WESTPLAN Policy Committee.

Council Member Fitzpatrick moved to approve the appointments to Muskegon Area First and WMSRDC as presented. The motion was supported by Council Member Lumley and carried unanimously.

2010-193

**FIRST READING – AMENDMENT TO CHAPTER 2, ARTICLE VI OF CITY CODE**

Mayor Buikema conducted the first reading of the proposed text amendment to Chapter 2 of the City Code on Ethical Standards of Conduct.

No further action was required at this time

2010-194

**2011 – BOARD OF REVIEW MEETING DATES**

The City Council is requested to consider setting the following dates and times for the 2011 Board of Review:

Monday, March 14, 2011 9 a.m. - 12 p.m., 1 p.m. to 5 p.m.

Tuesday, March 15, 2011 2 p.m. - 5 p.m., 6 p.m. to 9 p.m.

Council Member Lumley moved to approve the dates and times for the Board of Review as presented. The motion was supported by Council Member Grimm and carried unanimously.

2010-195 **APPROVAL – SETTLEMENT OF WOODLAND REALTY TAX APPEAL**  
Woodland Realty appealed to the Michigan Tax Tribunal regarding the taxable value on the property located at 854 W. Norton Ave. After reviewing information provided to Muskegon County Equalization a settlement amount of \$200,000 for the tax year 2008 was presented. The attorney for the Woodland Realty property stated the amount was acceptable to his clients.

Council Member Grimm moved to authorize the City Attorney and City Manager to sign the proper paperwork to adjust the taxable value for 2008 to \$200,000 for the property located at 854 W. Norton Ave. – Woodland Realty. The motion was supported by Council Member Hasper and carried unanimously.

2010-196 **APPROVAL – TEAMSETERS LOCAL 406 CONTRACT EXTENTION**  
All details and open issues concerning a four year extension to the current Teamsters Local 406 Agreement between the City and our DPW employees have been tentatively approved pending City Council action. The terms presented in the contract were established with input from the City Council members and after meetings with the Union. The tentative contract was voted upon and approved unanimously by the union members.

The proposed contract does provide for a two year wage package at a 1.6% increase per year, with a wage and health insurance re-opener in 2012. The wage and benefit package also includes a different prescription drug package that will cause a modest reduction in the pending health insurance increase for 2012 (from +36% to a +24%).

Council Member Fitzpatrick moved to approve a four year contract extension with the General Teamsters Union Local No. 406 as presented. The motion was supported by Council Member Grevious and carried unanimously.

2010-197 **APPROVAL – WESTWOOD REFORMED CHURCH YOUTH GROUP**  
The Westwood Reformed Church Youth Group has been attempting to raise funds for a service and mission trip to Newport, Tennessee. They are requesting permission to hold a door-to-door empty can and bottle drive on January 2<sup>nd</sup> during the hours of 1:00 p.m. to 3:00 p.m.

Council Member Lumley moved to approve the request from the Westwood Reformed Church Youth Group to conduct a door-to-door soda can drive on Sunday January 2<sup>nd</sup> from 1:00 p.m. to 3:00 p.m. The motion was supported by Council Member Hasper and carried unanimously.

2010-198 **COUNCIL COMMENTS**

Council member Hasper requested that roll call votes be done in alphabetical order.

Council member Grevious stated he would like a review of the Council Rules of Procedure.

Council Member Grimm thanked Ben Cross for participating in the Ceremonial Swearing-In of him as County Commissioner. Meeting dates and Council contact information will be forwarded to Mr. Cross.

Mayor Buikema thanked staff for the Friday luncheon.

2010-199 **DEPARTMENT HEAD REPORTS**

City Manager Boehm thanked Council for the accomplishments of the past year. He also extended best wishes for the holidays.

Chief Regan stated worked has begun on the interrogation room. He stated the camera system equipment has been set up in the Sergeants' office.

Treasurer/Clerk Harmsen advised all the rental re-registration information has been mailed. Also, the Council was informed of the Council portrait which will be taken at the next meeting.

2010-200 **ADJOURNMENT**

Council Member Grimm moved to adjourn the meeting at 7:45 p.m. The motion was supported by Mayor Buikema and carried unanimously.

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Treasurer/Clerk Tammera Harmsen