

**CITY OF ROOSEVELT PARK
CITY COUNCIL
MEETING MINUTES**

August 16, 2010

Mayor Buikema called the meeting to order at 7:15 p.m.

2010-096 **ROLL CALL**

Present: Mayor Rod Buikema, Council Members Al Lowe, David Martin, Laura Fitzpatrick, Eric Grimm, Thomas Hasper and Robert Young

Absent: None

Staff Present: City Manager David Boehm, Assistant to the City Manager Anthony Chandler, Police Chief Bill Regan, and Treasurer/Clerk Tammera Harmsen

2010-097 **INVOCATION**

Mayor Buikema provided the invocation.

2010-98.1 **PUBLIC COMMENT**

Ms. Carrie Crane – 3229 Maple Grove Rd. stated she has been having difficulty with her neighbors for some time and has come to the City for help to resolve these issues and received no help. She feels that others in the City get special treatment. She also stated the City Building and Zoning Administrator had entered her home without knocking or ringing the door bell. She stated he was in her home inspecting before the work she was having done was even completed.

Mr. Bob Heaton – 902 Woodside Rd. stated he does not like the agenda format the City Council uses in their meetings.

2010-099 **CONSENT AGENDA**

Council Member Grimm moved to approve the Consent Agenda adding item 7c to new business. The motion was supported by Mayor Pro Tem Lowe and carried unanimously.

2010-100 **FIRST READING: ORDINANCE AMENDMENT TO CHAPTER 30 –
TRAFFIC AND VEHICLES**

Mayor Buikema conducted the first reading of the ordinance to amend Chapter 30 regarding Traffic and Vehicles.

No further action was required at this time

2010-101 ADDITIONS/AMENDMENTS TO PERSONNEL MANUAL

It is a recognized “good business practice” to review organizational policies and procedures on a regular basis. The City’s Personnel Manual was last reviewed and updated in March 2007. Human resource philosophy changes and procedures need to be updated to reflect current practices or legal/statutory requirements that must be accommodated. Manuals of this type are never complete or final as conditions change over time. It is expected that there will be future issues or questions that will require future amendments to this Manual. These amendments came about primarily due to questions or a requested clarification.

Council Member Grimm moved to table the additions/amendments to the Personnel Manual until further clarification can be provided to Council. The motion was supported by Council Member Hasper and carried unanimously.

2010-102 BLOCK PARTY – ROYAL OAK

The City has received a request to close Royal Oak between Eastland and Kloap on Sunday, September 5, 2010 from 5:00 pm to 10:00 pm to hold a neighborhood “Block Party”.

Mayor Pro Tem Lowe moved to approve the request to allow street closure on Royal Oak between Eastland and Kloap on Sunday, September 5, 2010 from 5:00 pm to 10:00 pm to hold a neighborhood “Block Party”. The motion was supported by Council Member Grimm and carried unanimously.

2010-103 COUNCIL COMMENTS

Mayor Pro Tem Lowe stated the amendment to the Traffic and Vehicle Ordinance may cause confusion to those leaving trailers on the terrace for 72 hours. Mayor Buikema stated the ordinance to help with those blocking the sidewalks and parking on their front lawns.

Mayor Pro Tem Lowe stated the agenda format changed in 2002 based on a request from residents. Council Member Young stated this change gives residents an opportunity to comment on the agenda items before decisions are made.

Council Member Hasper stated he understands the Inspector has some rights to enter private residences. He stated Ms. Crane should file a formal complaint with the Police Department regarding her concerns.

2010-104 DEPARTMENT HEAD REPORTS

City Manager Boehm reviewed with Council the General Fund draft budget for the year 2011.

City Attorney Stapleton stated the DDA purchase of the Wilbur Products property is almost complete. He stated he had two trials with Sgt. Wodarek.

Chief Regan stated the Police Department is working on a 1st degree Sexual Conduct case.

Treasurer/Clerk Harmsen stated Roosevelt Park Day planning was moving forward.

2010-105

ADJOURNMENT

Mayor Pro Tem Lowe moved to adjourn the meeting at 7:55 p.m. The motion was supported by Mayor Buikema and carried unanimously.

Treasurer/Clerk Tammera Harmsen