

**CITY OF ROOSEVELT PARK
CITY COUNCIL
MEETING MINUTES**

June 21, 2010

Mayor Pro-Tem Buikema called the meeting to order at 7:15 p.m.

2010-076 **ROLL CALL**

Present: Mayor Rod Buikema, Council Members Al Lowe, David Martin, Laura Fitzpatrick, Eric Grimm, Robert Young and Thomas Hasper

Absent: None

Staff Present: City Manager David Boehm, Assistant to the City Manager Anthony Chandler, Building and Zoning Administrator Tim Villanueva, Police Chief Bill Regan and Treasurer/Clerk Tammera Harmsen

2010-077 **INVOCATION**

Council Member Hasper provided the invocation.

2010-078 **PUBLIC COMMENT**

Mr. Bob Heaton – 904 Woodside stated he is concerned about a neighboring house with an unused pool in the yard. He stated the fence is falling down and is concerned about children getting into the back yard and falling into the unsecured pool. He stated has spoken with Building and Zoning Administrator Villanueva and nothing has been done. Mr. Heaton stated the City should cite the homeowner for the repairs and if they are not completed the City should make the necessary repairs and place the costs on the homeowners property tax as a lien.

Mr. Ben Gillette introduced himself to Council as running for State Representative in the 91st district.

Ms. Diane Topping – 2363 Hughes Street, Norton Shores stated she works at Campbell Schools and is concerned of the possible loss of Norton Shores Fire Department. She stated Norton Shores Fire Department works with the staff and students in teaching fire safety and helps the school with yearly fire drills. She stated Norton Shores Fire response is extremely timely. She is concerned that Muskegon Fire response time would much longer.

Ms. Patricia Bolema – 1213 Alison Court stated she if appreciates the closeness of the Norton Shores Fire Department. She did call for assistance and Norton Shores Fire responded very quickly.

Mr. Ed Groszowski -1433 Cornell Rd. stated he is more concerned more about the high cost of water than where the fire service response is located. He also thanked staff for their good work.

Mr. Bob Grevious – 3243 Royal Oak Rd. stated Norton Shores Fire Department treats Roosevelt Park as their own. They know the area and would like the Council to consider staying with Norton Shores Fire Department.

Mr. Francis Ruud – 1219 Alison Court stated the response from Muskegon Fire would much longer for service and the insurance rates would increase.

Ms. Amber Weerstra – 1239 Summit Ave. stated Roosevelt Park should make it more attractive and keep it a family. She feels the City should stay with Norton Shores Fire.

Mr. Peter Wynbet– 3144 Coolidge Rd. stated usually the Police show up first, then Fire, then the ambulance. Muskegon Fire is to far away and the response time would be longer. He also stated the City should look into joining Norton Shores and Fruitport for water service.

Mr. Joe Munson – 1529 Chapel Rd. stated if you want a lower water bill cut back on usage and stop sprinkling when it is raining.

Ms. Missy Klos - 2855 Roosevelt Rd. stated she has an 8 year old son that attends Campbell School. She moved to the Park for the fire and police services. She feels safe in the community and is concerned of what will happen if services start changing. She also questioned how much would be saved if the City went to Muskegon. She stated she would rather have security then lower water rates.

2010-079 **CONSENT AGENDA**

Mayor Pro Tem Lowe moved to approve the Consent Agenda. The motion was supported by Council Member Martin and carried unanimously.

2010-080 **UNFISHED BUSINESS – TAX APPEAL: STIPULATION FOR ENTRY OF CONSENT JUDGEMENT ROOSEVELT PARK APARTMENTS AND PLAZA VENTURES**

Two proposals have been prepared by the Equalization Director of Muskegon County and reviewed by the City Attorney that are intended to resolve through negotiation two appeals of assessed, state equalized and taxable value (for the years 2007, 2008 and 2009) that are currently before the Michigan Tax Tribunal.

In the interests of avoiding the costs of appraisals and further negotiations/litigation, it is recommended that these two proposals be considered for adoption by the City Council and that the City Attorney and City Clerk be authorized to sign all final documents.

A reduction in taxable value and tax revenue for the years 2007, 2008 and 2009 for properties identified as Roosevelt Park Apartments and Plaza Ventures, LLC would be affected.

Attorney Stapleton stated these proposals are in line with others that have presented to Council.

Council Member Grimm asked if this is a good deal for the City. Attorney Stapleton stated Equalization did a good job in preparing these proposals.

Council Member Fitzpatrick moved to approve the Stipulations for Entry of Consent Judgement for Roosevelt Park Apartments and Plaza Ventures, LLC. The motion was approved by Council Member Grimm and carried unanimously.

2010-081

OUTDOOR EVENT PERMIT

A request from Alex Fortenberry to hold a carnival in the parking lot of the Sherman Bowling Alley from July 7-11, 2010 has been presented for approval by the City Council.

A temporary camp ground permit must be obtained for those staying on the property.

Council Member Grimm moved to table the approval until more information could be gathered by staff. Council Member Lowe stated that approval at the next meeting would only give Mr. Fortenberry one day to obtain the necessary permits.

Council Member Fitzpatrick questioned who Mr. Fortenberry worked for and who would receive the profits from the event. City Manager Boehm stated no information on who would receive the profits was provided.

Council Member Fitzpatrick questioned if there was more information about this individual that would help the decision.

Mayor Pro Tem Lowe moved to approve the request from Alex Fortenberry to hold a carnival at the Sherman Bowling Alley site from July 7-11, 2010 with a proof of current event insurance and the proper certification obtained through the Health Department. The motion was supported by Council Member Young and carried.

5 Ayes, 2 Nays (Fitzpatrick, Grimm), 0 Absent

2010-082

APPOINTMENTS TO MUSKEGON AREA FIRST, WMSRDC AND DDA

Muskegon Area First has asked that each municipality member appoint by action of their elected body a representative and alternate to serve on their Board of Directors. Mayor Lenartowicz had served as City representative and City Manager Boehm as alternate, for the past two years. A City Council Member and

alternate need to be designated to represent the City on the Muskegon Area First Board of Directors.

The **West Michigan Shoreline Regional Development Commission** is the designated Metropolitan Planning Organization (MPO) for Muskegon County. The MPO process requires the appointment of an elected official from each participating member unit to a Policy Committee. A City Council Member designate is needed as the City representative on the WMSRDC WESTPLAN Policy Committee.

In accordance with City Charter, the Mayor appoints members to citizen boards and commissions with the consent of City Council.

The **Downtown Development Authority** has a current vacancy for a Council representative. The appointment to the DDA would be for a term expiring with his/her term on the City Council.

Mayor Pro Tem moved to appoint Mayor Buikema to represent the City on the Muskegon Area First and the City Manager as the alternate and to appoint Mayor Buikema to be the participating member to represent the City on the West Michigan Shoreline Regional Development Commission. Also, to table the appointment to the DDA board. The motion was supported by Council Member Young and carried unanimously.

2010-083

MASTER FEE SCHEDULE

The annual registration fee for rental units has not been adjusted for several years. In addition no registration fee has been established for rental/apartment complexes of more than four units. The proposed amount would be \$50.00 with an additional \$10.00 for every unit over that amount.

The adjustment in the Commodity Charge for Sewer reflects the increase in system debt that has been added to the rate charged by Muskegon County over the past two years. The cost per 1000 gallons would increase from \$3.37 to \$3.88.

Council Member Martin moved to approve the amended Master Fee schedule. The motion was supported by Mayor Pro Tem Lowe and carried unanimously.

2010-084

COUNCIL COMMENTS

Mayor Buikema stated what a wonderful place the Park is to live.

2010-085

DEPARTMENT HEAD REPORTS

Building and Zoning Administrator Villanueva stated has been writing notices for grass violations. He stated he will start to write violation for cars parking over the sidewalk.

Council Member Grimm asked the Building and Zoning Administrator to write a summary of the building maintenance code regarding pools.

Treasurer/Clerk Harmsen stated tax bills would be going out next week.

2010-086

ADJOURNMENT

Mayor Pro Tem Lowe moved to adjourn the meeting at 8:00 p.m. The motion was supported by Council Member Young and carried unanimously.

Treasurer/Clerk Tammera Harmsen