

**CITY OF ROOSEVELT PARK
CITY COUNCIL
MEETING MINUTES**

April 5, 2010

Mayor Lenartowicz called the meeting to order at 7:16 p.m.

2010-039 **ROLL CALL**

Present: Mayor Jeff Lenartowicz, Mayor Pro Tem Rod Buikema, Council Members Al Lowe, David Martin, Laura Fitzpatrick, Eric Grimm, and Thomas Hasper

Absent: None

Staff Present: City Manager David Boehm, Assistant to the City Manager Anthony Chandler, Building and Zoning Administrator Tim Villanueva and Treasurer/Clerk Tammera Harmsen

2010-040 **INVOCATION**

Council Member Martin provided the invocation.

PUBLIC COMMENT

Flo Shriver – 1336 W. Summit Ave. – questioned who called her attorney. She also stated the City should hire a local attorney to cut costs. Ms. Shriver also asked if the Census workers were allowed to use the Community Center.

2010-041 **CONSENT AGENDA**

Mayor Pro Tem Buikema moved to approve the Consent Agenda. The motion was supported by Council Member Lowe and carried unanimously.

2010-042 **AUTHORIZATION: BID AWARD – FERTILIZATION AND WEED CONTROL**

In 2008 City Council awarded a bid for the fertilization and weed control of City owned properties. The low bidder at that time, out of the three bids received, was Tru-Green. This year staff sent bid packages for fertilization and weed control to all local vendors (as identified in the Muskegon phone book) and received back the following bids:

Lake Harbor Gardens	\$7,400.00
Matrix Landscapes	\$7,345.00
AAA Lawn Care	\$6,568.00
Summit Lawn Care	\$5,855.00

The low bid from Summit Lawn Care is for fertilization and weed control in all City parks and properties for 2010. This involves some 8 acres of property/lawn area.

Mayor Pro Tem Buikema moved to accept the offer from Summit Lawn Care for fertilization and weed control for 2010 and authorize the City Manager to sign any documents as required. The motion was supported by Council Member Lowe and carried unanimously.

2010-043 **FIRST READING: TEXT AMENDMENT – CHAPTER 13 SIGN ORDINANCE**

Mayor Lenartowicz conducted the first reading of the proposed text to amend the Zoning Ordinance on Electronic Display and Changeable/Variable Message Signs.

No further action was required at this time

2010-044 **AUTHORIZATION: BID AWARD – POST ROAD NEIGHBORHOOD INFRASTRUCTURE PROJECT**

Bids have been taken to install storm sewer within the Post Road right-of-way from Henry Street to Maple Grove and to reconstruct Post Road. The intent of this project is to provide a storm drainage system for Post Road and abutting properties and to reconstruct a local street that is in very poor condition. A portion of this effort is being funded by a grant from the Michigan Community Development Block Grant Program for Infrastructure Capacity Enhancement Projects. The approved grant award is \$166,385 and a local (City) match of \$188,615.

Bids were taken on March 31, 2010. A total of 16 contractors bid on this project with Thompson Brothers of Muskegon as the low bidder with a total price of \$153,246.00. A final bid tabulation and recommendation from the Project Engineer, Amy Malek at Prein and Newhof was received.

It is recommended that Council accept the low bid submitted by Thompson Brothers in the amount of \$153,246.00. Matching funds are available from the 2010 General Fund Budget under General Fund Other (#990).

Council Member Fitzpatrick moved to award the Post Road Neighborhood Infrastructure Project to the low bidder, Thompson Brothers of Muskegon, Michigan at a total price of \$153,246.00. The motion was supported by Council Member Martin and carried unanimously.

2010-045 RESOLUTION – APPROPRIATION TO DEFICIT ELIMINATION

During completion of the Report on Financial Statements (also commonly known as the Annual Audit) for the 2009 Fiscal Year, the City’s Audit Team determined that a negative position existed in two funds.

It is a statutory requirement that if a local unit “ends its fiscal year in a deficit condition, the local unit of government shall formulate and file a financial plan with the Department of Treasury...to correct the deficit”. And, the Department of Treasury requires adoption of a resolution by the legislative body, specifying how any deficit is to be eliminated.

Council Member Lowe moved to adopt the Resolution for the Deficit Elimination Plan. The motion was supported by Council Member Martin and carried unanimously.

2010-046 DEL MAR PARK CONCESSION BUILDING

Mr. Daniel Bloom - 875 Sherwood Rd. presented a business proposal to the City Council regarding the operations of the Roosevelt Park Concession Building. In his proposal, Mr. Bloom stated he would like the opportunity to operate the concession stand for the summer, 7 days a week on afternoons/evenings. He has proposed to serve candy, drinks, soft serve ice cream etc. Mr. Bloom stated that if the concession stand made a profit a donation would be made to RPYA and the Campbell PTO.

Council discussed the proposal. Council Member Fitzpatrick stated the Campbell PTO would be meeting on Tuesday to discuss the possibility of operating the concession stand again this year.

Council Member Fitzpatrick moved to table this item until Mr. Bloom could be available and she could meet with the Campbell PTO on Tuesday. The motion was supported by Council Member Martin and carried unanimously.

2010-047 DISCUSSION: MAYORAL PROCLAMATION

Mayor Lenartowicz stated the Clerk was approached about presenting a proclamation to a resident that is turning 100 years old.

Mayor Lenartowicz stated he would like this item placed on the next agenda for presentation to the resident.

2010-048 COUNCIL COMMENTS

Mayor Lenartowicz stated that Campbell Schools will be handing out CFI energy efficient light bulbs to residents on April 22nd. Council Member Fitzpatrick stated information on disposal of old bulbs will be provided.

Council Member Martin stated he was approached by two different companies soliciting in his neighborhood this weekend without a permit.

Council Member Fitzpatrick thanked staff for a good audit report and supports future efforts.

2010-049

DEPARTMENT HEAD REPORTS

City Manager Boehm stated the information has been filed with the State of Michigan for approval of the bid for Post Road.

City Manager Boehm stated the Downtown Development Authority is working towards hiring a consultant for a master plan for the site west of City Hall. The bids for the storm sewer relief on Broadway Ave. will be placed on the next DDA agenda.

An Ordinance regulating the sale of medical marijuana will be on a future agenda.

City Attorney Stapleton stated pretrials for March were up. Also, the issue regarding the POLC is waiting for oral arguments.

City Attorney Stapleton stated that a home that is in violation of City ordinance for yard clean up which has already been in front of a Judge Ladas-Hoopers is headed back to court. The home has become a fire hazard to the residents and is in violation of the court order.

Building and Zoning Administrator Villanueva stated Shawbox Credit Union is almost ready to open.

Police Chief Regan stated a grant in the amount of \$1,000 has been received from Wal-Mart for the purchase of tasers.

Treasurer/Clerk Harmsen stated the paperwork has been submitted to the State of Michigan for grant money to purchase laptop computers for elections.

2010-050

ADJOURNMENT

Council Member Lowe moved to adjourn the meeting at 7:55 p.m. The motion was supported by Mayor Lenartowicz and carried unanimously.

Treasurer/Clerk Tammera Harmsen